

## **POSITION DESCRIPTION**

### **SEC Audit Partner or Senior Manager**

**HLB Gross Collins, P.C.**, an Atlanta-based full service certified public accounting and consulting firm, is searching for an experienced SEC Audit Person to help develop and lead the firm's activities in the public company sector.

Serving clients both locally and around the globe, the firm offers tax services, auditing and assurance services, business consulting services, personal financial planning and international services.

Through its affiliation with HLB International, the world's 12th largest international network of independent accounting and consulting firms, HLB Gross Collins offers seamless service to meet its clients' needs anywhere in the world.

While serving clients in many industries, the firm offers specialized expertise in the construction, wholesale, service, manufacturing, real estate, international and professional practices sectors.

HLB Gross Collins forms close partnerships with its clients to learn about the "heartbeat" of their businesses. Clients receive personalized service from a highly responsive team of professionals who have a wealth of financial knowledge and expertise to help make their businesses succeed.

In recent years, the firm has enjoyed record-breaking growth, and was named by The Atlanta Business Chronicle in 2007 as one of Atlanta's Top 10 Fastest Growing Accounting firms by professionals.

**Responsibilities:** The SEC Audit Partner will be responsible for:

- Leading and planning SEC audit engagements
- Marketing the firm's SEC audit practice
- Making and maintaining local ties necessary for successful SEC audit engagements
- Training the firm's current team in SEC audit practices
- Ensuring all necessary financial statements and related disclosures and reportable conditions letters are thoroughly and accurately prepared

- Developing an understanding of the client's business
- Maintaining open communication with staff and clients
- Staying current on current developments in SEC procedures, regulations, and financial reporting as they affect the firm's standards and policies

**Qualifications:** The successful candidate will have:

- BBA or BS in Accounting or Finance
- CPA certification is required
- MBA or other advanced business degree is preferred
- 10 or more years experience with a local, regional or national accounting firm, including substantial SEC practice. The preference is for someone with a demonstrable background in building a discipline area or practice unit
- Strong working knowledge of GAAP, IFRS, SEC regulations, PCAOB regulations, FASB pronouncements.
- A proven track record of managing client relationships

For confidential consideration, or to make a recommendation, please fax or mail resumes to:

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